

ST. FRANCIS OF ASSISI CEMETERY – MUNJOR, KS
FINANCIAL POLICIES AND PROCEDURES

The following policies and procedures have been adopted and approved by the Cemetery Committee and St. Francis of Assisi Pastoral Council, for the operation of St. Francis of Assisi Cemetery, Munjor, Kansas.

1. **EASEMENTS:**

The right of easement grants only the permission for burial under conditions stated here.

- a. No one, even an easement holder, may sell, barter, or exchange the cemetery Lot.
- b. All transactions must go through St. Francis of Assisi Parish Office.

2. **BURIAL RIGHTS:**

The right of burial extends to the immediate family only, that is, to the father, mother and their children.

3. **SPACE PROVISIONS:**

- a. One Lot equals an area in size of 42/3' x 10' (four and two-thirds feet by ten feet)
- b. Area required for a grave measures 38" x 96" (thirty-eight inches by ninety-six inches).
- c. A vault measures 30" x 86" (thirty inches by eighty-six inches).
- d. The remaining area allows at least one foot on each side of the gravesite. This will eliminate any shifting of existing graves.
- e. Arrangements made prior to 1992 are affected by state laws (actual and pending), and need to be updated accordingly by current provisions. The St. Francis of Assisi Cemetery Committee stands ready to assist in updating details for specific plans for a given petitioner.

4. **FINANCIAL:**

The cost of the grave space is as follows and shall be made payable to Cemetery Fund, at St. Francis of Assisi Parish Office, 883 Moscow Street, Munjor, KS. 67601.

- a. Adult grave space - St. Francis of Assisi Parishioner - \$75.00 per grave.
- b. Infant grave space - St. Francis of Assisi Parishioner - \$75.00 per grave
- c. Adult grave space - Non Parishioner - \$200.00 per grave.
- d. Infant grave space - Non Parishioner - \$200.00 per grave.

5. **PLOT EXCAVATIONS:**

It is the responsibility of the family for grave opening and closing. Arrangements may be made through the funeral home.

6. **GRAVES:**

- a. Slabs will not be permitted as coverings over graves.
- b. Mounds over graves will not be permitted.
- c. Funeral designs and floral pieces will be removed when they become wilted.
- d. No fence or border may be placed around graves or plots.

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7. **MONUMENTS:**

Plans for the erection of monuments must be referred to the St. Francis Parish Office, at which time the Cemetery Committee will be contacted for approval before erection.

- a. Monuments and tombstones must be erected on suitable foundations approved by Cemetery Committee.
- b. Vehicles will not be used to erect said monuments and tombstones when grounds could be damaged in the process.
- c. Broken monuments, markers, tombstones or crosses are the responsibility of the family and will be removed, repaired or replaced as soon as practicable.

8. **OPERATIONS:**

- a. The planting of trees, shrubs, and flowers is the responsibility of the Cemetery Committee. No permanent planting may be made by other individuals.
- b. All laws of the Church and State on the operation of cemeteries and burials must be observed.